MTH LECTURE NOTES (Ojakian)

Topic 1.5: Excel Introduction

OUTLINE

1. Introduction to Excel

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1. <u>Terminology</u>

    (a) Cell

    (b) Sheet

2. <u>Three Kinds of Cells</u>

    (a) Text

    (b) Numeric

    (c) Function

3. <u>Functions</u>

    (a) Always start with Equal Sign: $=$

    (b) Basic arithmetic, ex: $= 3 + 4$, or $= A2 + A3$

    (c) Named function, ex: $= \text{sum}(B2:B5)$